

Class Number \_\_\_\_\_

Class Title \_\_\_\_\_

**Student Information**

Social Security Number: \_\_\_\_\_ Student ID # \_\_\_\_\_

Full Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_  
*Last First M.I.*Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*\_\_\_\_\_  
*City State Zip Code County of Residence*

Phone: Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Business: \_\_\_\_\_

Email: \_\_\_\_\_

Gender:  M  FRace:  American/Alaska Native  Asian  Black/African American  White  
 Hispanic/Latino  Hawaiian/Pacific Islander**Education**High School graduate? YES  NO  If No, Circle Highest Grade Completed: 1 2 3 4 5 6 7 8 9 10 11 12

High School Name and Location (For 16-18 years only): \_\_\_\_\_

Highest Level of Education:  GED Diploma  Adult HS  One Year Vocational Diploma  
 Associate Degree  Bachelor's Degree  Master's Degree or Higher**Employment**Employment Status:  Full-Time  Part-Time:  Retired  Unemployed (seeking)  Unemployed (not seeking)**Emergency Contact**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

**HRD Tuition and Fee Waiver Verification Statement and Signature**

The State Board of Community Colleges grants permission to waive tuition and fees for enrollment in classes coded in the Master Course List as Human Resources Development if the individual meets one of four criteria listed below. To receive this waiver, an individual must verify that he or she meets at least one of the criteria by completing and signing this form. Individuals not signing this form must pay the applicable fee to register for a Continuing Education course.

**I qualify for a tuition and fee waiver under the following criteria (PLEASE CHECK ONE OPTION):**

\_\_\_\_ 1 = I am currently unemployed

\_\_\_\_ 2 = I have received notification of a pending layoff

\_\_\_\_ 3 = I am working & eligible for the **Federal Earned Income Tax Credit**\_\_\_\_ 4 = I am working & earn wages at or below two hundred percent (200%) of the **Federal Poverty Guidelines****I hereby verify that all the information given by me as written on this Registration Form and on this HRD Tuition and Fee Waiver Statement is complete and accurate to the best of my knowledge.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## 2020 HRD Tuition and Fee Waiver Guidelines

### Federal Earned Income Tax Credit

Criteria	Earned Income Threshold
Individual	\$ 15,820
Worker with one qualifying child	\$ 41,756
Worker with two or more qualifying children	\$ 47,440
Worker with three or more qualifying children	\$ 50,594

### 200% of the Federal Poverty Guidelines

Family Unit	200% of Poverty Guidelines
1	\$25,520
2	\$34,480
3	\$43,440
4	\$52,400
5	\$61,360
6	\$70,320
7	\$79,280
8	\$88,240
For each additional person, add \$11,200	

### Federal Earned Income Tax Credit

**SOURCE:** Retrieved March 17, 2020, from Internal Revenue Service Website  
<https://www.irs.gov/credits-deductions/individuals/earned-income-tax-credit/earned-income-tax-credit-income-limits-and-maximum-credit-amounts>

### 200% of the Federal Poverty Guidelines

**SOURCE:** Federal Register, 1/17/20  
<https://aspe.hhs.gov/system/files/aspe-files/107166/2020-percentage-poverty-tool.pdf> <https://aspe.hhs.gov/poverty-guidelines>  
 (Actual Guidelines on Federal Register listed at 100%)